

SAMPLE ATTENDANCE CONTRACT

STUDENT'S NAME: _____ DATE: _____

AGE: _____ DOB: _____ GRADE: _____

FAMILY DATA:

Parent's Name: _____

Address: _____

Phone: _____

SCHOOL CONCERNS/WHY STUDENT IS ABSENT FROM SCHOOL?		
___ Late to school	___ Late to class	___ Skipping school
___ Missing bus	___ Bus suspension	___ Peer Conflicts
___ School anxieties	___ Poor Grades	___ Needed at home
___ Tired/Oversleep	___ Illness: _____	___ Afraid of school
___ Work/Job	___ Other: _____	

SCHOOL ATTENDANCE/CONTRACT EXPECTATIONS:

1. ATTEND SCHOOL REGULARLY
2. ARRIVE TO SCHOOL ON TIME
3. PROVIDE APPROPRIATE DOCUMENTATION FOR ABSENCES

Effective Date of Contract: _____

Student's Signature: _____

REVIEW DATES: _____

REWARDS:

SCHOOL CONTRACT PARENT MEETING

PARENT NAME: _____

STUDENT NAME: _____

OTHER ATTENDEE: _____

PARENT'S CONCERNS:

PARENT'S GUARDIAN SHALL:

1. Get child to school every day on time:
2. Expect your child to be in school/class on time. No late arrivals.
3. Provide the school with medical documentation of illnesses/medical appointments.
4. Contact the school in the morning if your child will be absent from school & provide the reason for absence.
5. Expect and support school consequences for unexcused/unauthorized absences.

NOTES/CONCERNS:

Effective Date of Contract: _____

Parent Signature: _____ Date: _____

Signature Attendance Associate: _____ Date: _____