ELIS Endorsement Application

Regional Office of Education # 17
Donna Lynn, Licensure Specialist
309-888-5120 ext 1206
dlynn@roe17.org
Select the Apply for Endorsement link.
Select Next.
Select the license you want to add an endorsement to.

<table>
<thead>
<tr>
<th>License Code</th>
<th>License</th>
<th>Status Code</th>
<th>Status Desc</th>
<th>Application Date</th>
<th>Issued</th>
<th>Expires</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEL</td>
<td>Professional Educator License</td>
<td>I</td>
<td>Issued</td>
<td>09/05/2013</td>
<td>07/01/2013</td>
<td>05/30/2016</td>
<td>Add Endorsement</td>
</tr>
<tr>
<td>PEDU</td>
<td>Provisional Educator Endorsement</td>
<td>I</td>
<td>Issued</td>
<td>05/22/2014</td>
<td>05/22/2014</td>
<td>05/20/2016</td>
<td>Add Endorsement</td>
</tr>
</tbody>
</table>
Select the type of endorsement.
Enter degree information.
Select the type of endorsement.
Select the endorsement. Be sure to select the correct grade range. Choose only one.
Fill out this information even if your transcripts are on file at ISBE. You do not, however, have to send transcripts if the State Board of Ed already has the transcript.
If any of this information is incorrect, you need to cancel the application and have your name changed by completing the form 73-71. See “Change My Name? ” procedure on the ELIS How To tab.

If everything is correct, select Next.
Correct address, if necessary and select Next.
Enter or change the required information and select Next.
Please answer the following required questions of the Criminal History Disclosure Statement:

Yes No Question
I certify under penalty of loss of my right to teach or work in the schools of Illinois that the answers to the questions are true and correct in every respect.

Once you have answered the background questions, click the "Next" button.
Enter credit card information and Select Next.
Please review the information below. Once you have reviewed the information, click the "Apply" button. By clicking the "Apply" button, you are electronically signing this application and authorizing the Illinois State Board of Education to charge your credit card for the listed application amount. All payments are non-refundable.

Once you have reviewed the information, click the "Apply" button to submit your application. After clicking the "Apply" button, it may take up to one minute to approve the transaction. Do not refresh the screen or click on any buttons or you may be double charged.
New Endorsement Application Wizard

You have applied for the following Endorsements: BALB - Bilingual Education Teacher - Albanian - BALB.

Items to submit:
your official transcripts in a sealed envelope from Illinois State University.

All materials should be sent to the following address:
Illinois State Board of Education
Educator Licensure Division
180 North First Street, B-305
Springfield, Illinois 62777-0001

If you have questions, please see the FAQ document at http://www.isbe.net/Licensure/pdf/ELIS-faq.pdf.

To check the status of this application, please sign into your ELIS account and click "View Your Credentials".

Once the review is complete, you will receive an e-mail indicating your status. All evaluations are valid for one calendar year.

Please click the "Finish" button to return to your ELIS credentials.

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Profile
Name: Sarah A Fantasticteacher
Gender: F
Print Name: unknown
Maiden/Board
Birth Date: 12/13/1971

Address
Address: 123 Any St
City: State: Zip: Any Town IL, 60657
Country: US

Contact
Work Phone: (555) 555-5555
Home Phone: (777) 777-7777
Email Address: sfantasticteacher@nowhere.com
Website: sfantasticteacher@nowhere.com

Payment
Credit Card #: ************7458
Expiration Date: 12/2018
CC Verification: 677
CC Name: Sarah A Fantasticteacher
When the application is complete, select the My Credentials tab. You will see Pending Review to the right of the endorsement you just applied for.