



REGIONAL OFFICE OF EDUCATION #17

Serving DeWitt · Livingston · Logan · McLean Counties

MARK E. JONTRY
Regional Superintendent

MOLLY ALLEN
Assistant Superintendent

Regional Board of School Trustees

201 E. Grove Street, Suite 300 Bloomington, IL 61701

Monday, May 17, 2021

Meeting Minutes for Monday, May 17, 2021

- I. Call to Order – Regional Superintendent of Schools, ex-officio Secretary, Mark Jontry called the meeting to order at 9:33 a.m.
Members in attendance: Jean Anderson, Craig Bertsche, Dawn Conway, Martin Mackinson, Rose Smith, and Chris Ware.
Others in attendance: Molly Allen, Assistant Regional Superintendent, Norma Brown, former RBST President.
Notes taken by Victoria Padilla, ROE # 17.
- II. Pledge of Allegiance
- III. Seating of Board Members / Oath of Office
Dawn Conway, six-year term
Martin Mackinson, six-year term
- IV. Election of a President for a two-year term
Jean Anderson nominated Chris Ware to serve as President. Dawn Conway seconded the motion.
All in favor of election Chris Ware as President for two years.
Anderson: Aye Mackinson: Aye
Bertsche: Aye Smith: Aye
Conway: Aye Ware: Aye
- V. Approval of August 10, 2020 minutes
Craig Bertsche made a motion to approve the minutes with the correction of a misspelling. Rose Smith seconded the motion.
All in favor of approving the August 10, 2020 minutes.
Anderson: Aye Mackinson: Aye
Bertsche: Aye Smith: Aye
Conway: Aye Ware: Aye



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VI. Declaration of vacancy
See item VII.

VII. Discuss procedure for vacant seat appointment
Chris Ware turned the meeting to Mark Jontry for explanation. The two-year vacancy is the one left open from Martin Mackinson who was filling an appointment of Shaquana Freeman-Green. Martin is now serving an elected six-year term. For past vacancies, with approval of the RBST, ROE # 17 has posted to vacancy and accepted letters of interest. The board then interviewed candidates and appointed. Mark Jontry recommends following previous protocols for the vacancy and suggests the RBST accept applications until June 1st, and schedule interviews no later than July 7th. Victoria will send out a Doodle Poll for availability. Craig Bertsche made a motion to declare the vacant seat and move forward with recommended the procedure for filling the vacancy. Jean Anderson seconded the motion.

All in favor of declaring the vacancy and filling it as outlined.

Anderson:	Aye	Mackinson:	Aye
Bertsche:	Aye	Smith:	Aye
Conway:	Aye	Ware:	Aye

VIII. Designation of meeting times and locations for FY22
Per statute, the RBST is to meet on the first Monday of July, October, January, and April. The RBST can reschedule, or cancel meetings if there is no business to discuss. The default meeting location is ROE # 17. For FY22, the dates are as follows: July 5th, October 4th, January 3rd, and April 4th

Rose Smith made a motion to approve the meeting dates and location as presented. Dawn Conway seconded the motion.

All in favor of establishing the FY22 meeting dates and location.

Anderson:	Aye	Mackinson:	Aye
Bertsche:	Aye	Smith:	Aye
Conway:	Aye	Ware:	Aye



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- IX. Recognition of Norma Brown and Robert Meinershagen
Regional Superintendent Mark Jontry thanked Norma Brown for her 18 years of service on the RBST. Robert was unable to attend, but Mark will meet with him to acknowledge his service.
- X. Discussion
President Ware asked about the RBST Policies and Procedures and suggested that the RBST establish a policy for phone or web-based meeting participation in meetings. Board agreed that a policy should be established with the goal of having a first reading at the next scheduled meeting.
- XI. Adjournment
Martin Mackinson made a motion to adjourn.
Dawn Conway seconded the motion.
All in favor. The meeting was adjourned at 10:03 a.m.