



Professional Development Provider Audit Activity List

District Name:	
Contact Person:	
Contact Email & Phone	

Activity	Activity Title	Activity Date
1		
2	Audit Requirement: - Each Provider will have 10% or 12 events (whichever is greater) audited (additional events audited for providers with more than 120 events/ year) - Once every five years	
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7		Submit complete Activity List of events prior to audit (or audit workshop.
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10	From this completed Activity List your ROE will randomly choose 10% or 12 events (whichever is greater) to audit. ROE will notify the district of the selected events.	
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14		Bring to workshop for each of your selected events: - Sign-In Sheet with IEIN #s - Evidence of Competition Form (73-58) - Evaluations (77-21A) or Summary of Evaluations
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24	FY19 Audit – Optional Workshop Format	
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